



NORTH FORK FIRE DEPARTMENT

RR 3 Box B-1 / Provo, Utah 84604
(801) 225-7263

JOB DESCRIPTION

POSITION TITLE: Firefighter 1&2 (FFT1 / FFT2)
DEPARTMENT: Fire
REPORTS TO: Engine Boss / Fire Chief
SALARY RANGE: \$16-18 / Hour + O.T. DOE and Certification
STATUS: Seasonal

INTRODUCTION:

The incumbent is involved with all fire management activities (suppression/management), fuel treatments (prescribed fire and or mechanical), and data collection (forestry or fuels) within the North Fork Fire District and surrounding areas / States during mutual aid requests, under the supervision of the Engine Boss/FMO or Trainee. Incumbent functions as a fire fighter, always performing duties together with more experienced co-workers and under the supervision of the Engine Boss/FMO or Division Leader

I. MAJOR DUTIES: (80% - 100%)

- Serves as a member of an engine crew assigned to suppress the full range of wildland fires. Performs assignments as a wildland firefighter in developing a working knowledge of fire suppression and fuels management techniques, practices and terminology. This consists of fire line construction, use of pumps and engines, hose lays using appropriate nozzles and nozzle adjustments in the effective use of water and additives, working in and around aircraft such as helicopters, safety rules, and basic fire behavior.
- Participates in fire and safety training in the techniques, practices, and methods of fire suppression and in the safe, efficient operation and use of tools, equipment and vehicles used in fire line activities.
- Participates in safety sessions and fire critiques.
- Ensures own and others welfare and safety in all aspects of the assignments.
- Ensures daily repairs and maintenance on equipment, such as: a pump, wildland engine, chainsaw and/or other firefighting equipment. Maintains equipment daily in an operable condition, troubleshoots equipment in need of repair.
- Assists with setting up hazardous fuels reduction (HFR) project areas by GPS, flagging, and general mapping.
- Assists in collecting for a variety of fuel-monitoring projects, including stand exams, fuel line transects, and fire regime condition classifications.

II. ADDITIONAL DUTIES: (<20%)

- Assists Department personnel in collecting data for forestry projects, including accurately identifying conifer and hardwood species, measuring tree diameter at breast heights and total tree heights.
- Performs other related duties as assigned.



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III. OTHER SIGNIFICANT FACTS:

- No experience necessary to start.
- Able to lift and carry 45 lbs.
- Able to walk all day in steep and rugged terrain.
- Ability to learn and operate fire suppression equipment, chainsaw, and other equipment.
- Ability to learn and familiarize with local tree and shrub species and forestry practices.
- Ability to learn and familiarize with GPS units and computer.

IV. MINIMUM QUALIFICATIONS:

- Must maintain a valid Utah state driver's license.
- Able to pass an arduous pack test annually (45lbs. for 3 miles under 45 minutes).
- Must be 18 and not necessary but preferred a High School Diploma or GED.
- Must take and successfully pass the following fire courses: I100, L-180, S-190 and S-130 in addition to the Annual Fireline Safety refresher (RT-130).
- Able to qualify as a FFT2 within 1 month of hire.

V. SUPERVISORY CONTROLS:

Works under the direct supervision of the Engine Boss / Trainee or the designated project leader. The supervisor specifies the immediate objectives, scope of the assignment, deadlines to be met, resources available, and works closely with employee in unusual situations that lack clear precedents. Work is reviewed by the Engine Boss or designated project leader at appropriate intervals for technical accuracy, accomplishment of objectives and coordinating with other natural resource activities. The incumbent will work with other seasonal personnel to ensure projects are performed in a timely manner. No supervisory responsibilities.

VI. GUIDELINES:

Procedures for doing the work have been established and several specific guidelines exists such as oral instructions, standing operating procedures, maps, equipment manuals, health and safety codes, fire line handbooks, field operations guides, and training prior to actual fire suppression and fuels management activities.

VII. SCOPE AND EFFECT:

The purpose of the work is to assist with operations of the fire management program on the reservation in accordance with the Fire Management, Fuels Management Plan and Forest Management Plan; and ensure the effective protection of the district's natural resources through effective forestry/fire/fuels management.

The work affects the protection of life, property, and forest resources within the North Fork Special Services District.

The ability to leave on wildland fires, nationally. Must be able to leave for up to 21 days, plus travel.



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VIII. PERSONAL AND PURPOSE OF CONTACTS:

Contacts are primarily with other members of the fire staff, the supervisor and others in the forestry organization. Contacts are made to exchange information about the immediate work situation in which crewmembers are to receive instructions and to clarify how the work is to be done.

IX. PHYSICAL DEMANDS:

Arduous: Duties include rigorous fieldwork requiring above average physical performance, endurance and superior conditioning. Work requires prolonged standing, walking over uneven ground, and recurring bending, reaching, lifting and carrying of items weighing over 50 pounds and shared lifting and carrying of heavier items and similar strenuous activities requiring at least average agility and dexterity.

Incumbent is subject to an annual medical examination and must annually pass the work capacity test for arduous positions.

X. WORK ENVIRONMENT:

The work is primarily performed outdoors in forest environments in steep terrain where surfaces may be extremely uneven, rocky or covered by vegetation. Temperatures may exceed 100 degrees F and fall well below freezing. Risks include dust, smoke inhalation, fire entrapment, snake or insect bites and stings, exposure to excessive machinery noise and falling and rolling material. Personnel must adjust and cope with exposure to weather elements, dust and smoke, poor work situations under an unpredictable set of circumstances. The hazardous nature of certain jobs requires that protective clothing be worn (hard hat, gloves, leather boots, flame resistant clothing and other personal protective equipment). Work requires travel by vehicle and/or foot.

XI. TRAINING GOALS:

Work to improve knowledge of fire behavior, fire suppression, and hazard fuel reduction in wildland and urban settings. Evaluations will determine if the incumbent has successfully completed all the duties and requirements specified in this position description.

XII. PERSONAL PROTECTIVE EQUIPMENT:

The incumbent is required to supply their own work boots and appropriate work clothing. Boots are to be ALL leather with a Vibram sole, tops to be a minimum of 8 inches (inside measure) and heels must be 1.5 inches in height. Long work pants and a work shirt are required for all project work. The Tribe will supply Nomex clothing, fire pack with fire shelter, work gloves, hard hats, work glasses, and hearing protection.

XIII. OTHER:

Must not have been convicted of a felony involving dishonesty within the past five years. The District reserves the right to hire according to its Personnel Policy. Applicants are subject to a pre-employment drug test and at-random testing following employment. Positions with the North Fork Special Services District are subject to a six-month orientation period.